

Cabinet (Resources) Panel

Minutes - 28 June 2016

Attendance

Members of the Cabinet (Resources) Panel

Cllr Andrew Johnson (Chair)
Cllr Roger Lawrence (Vice-Chair)
Cllr Claire Darke
Cllr Steve Evans
Cllr Val Gibson
Cllr John Reynolds
Cllr Milkinderpal Jaspal
Cllr Sandra Samuels

Employees

Dereck Francis	Democratic Support Officer
Claire Nye	Chief Accountant

Part 1 – items open to the press and public

- | <i>Item No.</i> | <i>Title</i> |
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| 1 | Apologies for absence
Apologies for absence were submitted on behalf of Cllrs Peter Bilson and Paul Sweet. |
| 2 | Declarations of interests
No declarations of interests were made. |
| 3 | Minutes of the previous meeting - 7th June 2016
Resolved:
That the minutes of the previous meeting held on 7 June 2016 be approved as a correct record and signed by the Chair. |
| 4 | Matters arising
There were no matters arising from the minutes of the previous meeting. |
| 5 | Charging Framework - late payment of invoices
Cllr Andrew Johnson presented a report seeking approval to the introduction of charges for late payment of invoices by commercial organisations. The primary objective of the proposal was to encourage prompt payment.

Resolved:
That the introduction of charges for late payment of invoices be approved. |

6 Statutory Food Service Plan 2016/17

Cllr Steve Evans presented, for approval, a draft Statutory Food Service plan for 2016/17. Production of the plan was a statutory requirement. It provided a framework upon which a scrutinising body, such as the Food Standards Agency could conduct an official audit. It also set out, within an overall commitment to quality and continual improvement, the general aims and objectives of the service, the scope and levels of the service and the means by which it is delivered.

Resolved:

1. That the draft 2016/17 Statutory Food Service be approved.
2. That the Service Director for City Environment, in consultation with the Cabinet Member for City Environment, be authorised to approve the final version of the Statutory Food Service Plan for 2016/17.
3. That the requirement to prepare a Food Service Plan be noted.
4. That the impact on the ability to deliver the statutory requirements of the plan of the resource reductions arising from the restructure of the service in 2014 and the measures in place to mitigate the impact of further vacancies be noted.
5. That the positive impact on food safety standards of the development of the food hygiene service following a systems thinking intervention, be noted.

7 Exclusion of press and public

Resolved:

That in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item(s) of business as they involve the likely disclosure of exempt information falling within the paragraph 3 of Schedule 12A of the Act.

Part 2 - exempt items, meeting closed to press and public

8 Corporate Asset Management Fund - Future Years Funding from 2017/18 to 2020/21

Cllr Andrew Johnson presented the report on the development of the Strategic Asset Management Plan and how this would relate and support in the identification of future funding requirements. The report also outlined the critical components that form part of the Corporate Asset Management Fund and explained why they needed to be addressed. It also identified the essential statutory and maintenance works needed for future years, 2017/18 to 2020/21, as it was necessary to implement these priorities to ensure compliance and on-going functionality and operation of the buildings.

Resolved:

1. That the proposed growth in capital funding requirements to be included within the Capital Programme 2015/16 to 2020/21 quarter one outturn report to Full Council in July 2016 and would include the programme of works identified as detailed in Appendix 1 to the report be approved.

2. That subject to 1 above, the proposed programme of works for 2017/18 to 2019/20 as set out in Appendix 1 to the report be approved.
3. That authority be delegated to the Cabinet Member for City Assets in consultation with the Head of Corporate Landlord to initiate works in relation to emergency / priority works preventing building closure, the nature of which would not allow sufficient time to gain normal Council approvals, then to be confirmed through an Individual Executive Decision Notice.

9 **Procurement - award of contracts for works, goods and services**

The recommendations for the award of contracts for works, goods and services were introduced by the relevant Cabinet Member.

Resolved:

1. That authority be delegated to the Cabinet Member for City Housing and Assets, in consultation with the Strategic Director for Place, to approve the award of a contract for the Supply of Electricity to Total Gas and Power Limited of 10 Upper Bank Street, Canary Wharf, London, E14 5BF for up to four years from 1 October 2016 to 30 September 2020 for a total estimated contract value of £24.0 million when the negotiation process is complete.
2. That the framework contracts for Vehicle Accident Repairs be awarded to Autocraft Telford Limited of Unit 1 Hortonwood 33, Telford, Shropshire, TF1 7EX; CMS Hire Limited of 3 Dale Street, Wolverhampton, WV14 7JY; and Interserve Construction Limited of 395 George Road, Erdington, Birmingham, B23 7RZ for a duration of four years from 1 July 2016 to 30 June 2020 for a total estimated contract value of £200,000.
3. That authority be delegated to the Cabinet Member for Children and Young People, in consultation with the Strategic Director for People, to approve the award of a contract for the Intensive Support for Looked After Young People service for up to three years from 1 August 2016 to 31 July 2019 when the evaluation process is complete.
4. That authority be delegated to the Director of Governance to execute contracts in respect of the above as required.
5. That the Exemptions to the Contract Procedure Rules with contract values less than £164,000 that have been approved by the Head of Procurement and Chief Accountant for April to June 2016 be noted.

10 **Heath Town Regeneration - Preparation for Procurement**

Cllr John Reynolds presented a report seeking approval to commence enabling works on Phases 1 and 2 of the Heath Town Regeneration project; to commence the demolition of identified sites to meet the project programme; and to approve the delivery of Affordable Rent Council housing as part of the residential scheme.

Resolved:

1. That the commencement of the enabling works programme and associated costs for phases 1 and 2 of the Heath Town Regeneration project be approved.
2. That the demolition of Hobgate Road garages (225-242), Adventure Playground, associated pedestrian link bridges and walkways, 36 residential premises at 184-288 Chervil Rise, commercial premises at 172-240 Chervil Rise and a GP surgery building be approved.
3. That the proposal to deliver Affordable Rent Council housing as part of the Heath Town scheme at a cost of 12 million to be funded from the Housing Revenue Account capital programme be approved.